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| **Newsletter** | **December 2019** |

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| **Welcome** |

Only 19 sleeps til Christmas!!

We hope you are all getting into the spirit of Christmas and to help you do so the Children will be having their party on Wednesday 11th December.

An email has been sent out regarding this and Christmas Jumper Day.

If you are interested in taking up the 30 hours funded for your child, please do get your code from the HRMC website and pass it to myself.

Kind regards

Louise

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| **Fees & Snack** |

**Please can payment be no later than the 4th of each Month.**

Payment is to be made via Sodexo or cash only.

If paying by cash, please place it in an envelope with your child’s name on it.

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| **Additional Charges** |

The nursery has a supply of nappies, if your child needs to use one of these then you will be charged £1 per nappy.

Also, if you are more than 15 minutes late to collect your child at the end of their session, we will be charging you £3.00. More than 30 minutes late, you will be charged £6.00.

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| **Nursery Uniform** |

Childrens polo shirts and sweatshirts are now available to purchase from the Sandhurst Store.

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| **Key Workers** |

You should by now know who your child’s key worker is, if you do not please let us know.

For our new families, please can we ask you to complete and return the registration form and development matters if you have not already done so.

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| **Clothing** |

**We believe that a messy child**

**is a happy child.**

**Please can you provide a complete change of clothes for your child, ensuring that your child wears clothes that you DO NOT mind them getting dirty in.**

**If you child is changed and the clothing is not your child’s, please wash and return as soon as possible.**

**Please can ALL clothing be named, this includes their shoes/wellington boots.**

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| **Nursery Timings** |

Please can I ask that if you need to collect your child(ren) from nursery early that you inform their key worker so we are aware and can get them ready for you. Just to confirm timings we open at 9am, morning session finishes at 12 noon, lunch club at 12.45 and then at 3pm we close.

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| **Dates for the diary** |

**Autumn Term 2019**

Parents Meetings – 9th & 10th Dec

Christmas Party – Wednesday 11th Dec

Last Day of Term – Thursday19th December at 12.00pm

**Spring Term 2020**

Children Return – Monday 6th January