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| **Newsletter** | **March 2020** |

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| **Welcome**  |

We hope everyone enjoyed the half term last month.

We recently sent out a letter with reply slip for our new breakfast and afterschool clubs which are starting after the Easter holidays. If you are interested, please can you complete this form and return it to me or Kathryn so we can ensure your child gets a space.

Kind regards

Louise

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| **Fees & Snack** |

**Please can payment be no later than the 4th of each Month.**

Payment is to be made via Sodexo or cash only. If paying by cash, please place it in an envelope with your childs name on it.

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| **Dates for the diary** |

**Spring Term 2020**

Last Day of Term – Friday 3rd April

**Summer Term 2020**

Children back – Monday 20th April

May Bank Holiday – Friday 8th May

Half Term – 25th – 29th May

Last Day of Term – Friday 17th July at 12noon.

**Nursery Timings**

If you need to collect your child(ren) from nursery early, please can you inform their key worker so we are aware and can get them ready for you. Just to confirm timings we open at 9am, morning session finishes at 12 noon, lunch club at 12.45 and then at 3pm we close.

**Updating Nursery**

Please can you update the Nursery when there are changes with your child’s home life – for example a relative coming to care for them or a parent going away as this can affect your child and we need to be able to support them properly. Knowing how long the new arrangements are for will help us to do this.

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| **Clothing** |

Please can you provide a complete change of clothes for your child.

If you child is changed and the clothing is not your child’s, please wash and return as soon as possible.

Please can **all** clothing be named, this includes their shoes/wellington boots.

Please ensure that your child wears clothes that you DO NOT mind them getting dirty in.

**We believe that a messy child**

**is a happy child.**

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| **Additional Charges** |

The nursery has a supply of nappies, if your child has to use one of these then you will be charged £1 per nappy.

Also, if you are more than 15 minutes late to collect your child at the end of their session, we will be charging you £3.00. More than 30 minutes late, you will be charged £6.00.

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| **Children’s Paperwork** |

For all children, please can we ask you to complete and return the registration form and development matters if you have not already done so.