**Job Profile**

**Class Teacher: Reception (Fixed Term Contract)**

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| **POST TITLE** | Class Teacher Reception (Fixed Term Contract) |
| **RESPONSIBLE TO** | Co-Heads of School |
| **RESPONSIBLE FOR** | Class of pupils, directing the work of Teaching Assistants (& LSAs if relevant) within the classroom |
| **JOB PURPOSE** | * To teach pupils within the school and to carry out other such associated duties as are reasonably assigned by the head teacher(s) * To meet the professional standards for teachers. * To ensure that school policies and procedures are adhered to in order to ensure pupil progress and development.   In addition to your general teaching duties, you may expected to lead the work of colleagues and policy in one or more subjects in order to promote the effective teaching and learning of pupils. |
| The appointment is subject to the current conditions of employment of teachers as outlined in the School Teachers’ Pay and Conditions Document, the DfE Teachers’ Standards (2012) and other current educational legislation. | |
| **KEY ACCOUNTABILITIES** | |
| 1. **Teaching**  * Alongside the EYFS Leader, plan & deliver high quality lessons and sequences of lessons within the context of the school’s plans, curriculum and schemes of work, ensuring outstanding learning for all children (including SEND and More Able) * To assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils and set targets for improvement, following the school’s procedures * Have high expectations and provide appropriate challenge * Use carefully chosen teaching and learning strategies to communicate clear learning objectives and expectations * Be a creative, innovative and reflective teacher who is passionate and positive about children’s learning * Build and maintain a secure, stimulating and well-organised learning environment that enables excellence and enjoyment for all learners and encourages independence, responsibility and respect. | |
| 1. **Whole school organisation, strategy and development**  * To contribute to the development, implementation and evaluation of the school’s policies, practices and procedures in such a way as to support the school’s values, vision and positive ethos * To work with others on curriculum and/ or pupil development to secure co-ordinated outcomes. | |
| 1. Health, safety and discipline  * To promote the safety and well-being of all pupils * To understand and apply safeguarding policies and procedures * To secure a high standard of pupil behaviour in the classroom and around the school, in accordance with the school’s values and behaviour policy. | |
| 1. **Management of staff and resources**  * To lead and manage support staff assigned to you and, where appropriate, other teachers, in an effective way to deliver high quality teaching and learning * To work as part of a team, planning co-operatively, sharing information, ideas and expertise * To contribute to the professional development of other teachers and support staff * To deploy effectively the resources delegated to you. | |
| 1. **Professional development**  * To take professional responsibility for own professional development, participate in arrangements for appraisal, setting objectives and reviewing own performance * To participate in arrangements for own further training and professional development, keeping up to date with current developments * To contribute, where appropriate, to the professional development of other teachers and support staff, including induction. | |
| 1. **Communication**  * Liaise effectively, both orally and in writing, with parents/carers and outside agencies preparing informative reports as required * Encourage parental support in terms of learning, attendance and behaviour. | |
| 1. **Working with colleagues and other professionals**  * To collaborate and work with colleagues and other relevant professionals within and beyond the school. | |
| 1. **Personal and professional conduct**  * A teacher is expected to demonstrate consistently high standards of personal and professional conduct and to follow the School Staff Code of Conduct. | |

**Safeguarding children**

**This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to Enhanced Disclosure Procedures**